



# Safeguarding Academy Information

## Barkerend Academy

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### Trust Academies to Support the WCAT Safeguarding Policy

<b>Academy:</b>	<b>Barkerend Academy</b>
<b>Headteacher/Principal:</b>	<b>Ms Lucinda Fewlass &amp; Mrs Ann Winter</b>

#### Named Personnel with Designated Responsibility for Safeguarding and Child Protection

Academic Year	Designated Safeguarding Lead (DSL)	Deputy Designated Safeguarding Lead (DDSL)	Nominated Governor	Designated Lead for Child Protection
<b>2016</b>	<b>Lucinda Fewlass</b>	<b>Julie Elias-Winter</b>	<b>Alison Richards</b>	<b>Lucinda Fewlass</b>
		<b>(DDSL)</b>		
		<b>Sarah Deighton (NP)</b>		
		<b>Ann Winter (NP)</b>		

Role	Name
Designated Senior Lead (DSL) for Safeguarding is:	<b>Lucinda Fewlass</b>
and the person/s who deputise/s (Deputy DSL) in his/her absence is/are:	<b>Julie Elias-Winter, Sarah Deighton, Ann Winter,</b>
The designated person with responsibility for Child Protection is:	<b>Lucinda Fewlass</b>
The nominated governor for Safeguarding is:	<b>Alison Richards</b>
The designated person with responsibility for Looked After Children (LAC) is:	<b>Julie Elias-Winter</b>
The designated Lead for PREVENT is:	<b>Lucinda Fewlass</b>

#### Policy Review dates

Review Date	Changes Made	By Whom	Date Shared with Staff
6.12.16	Training dates updated	Ann Winter	

**Dates of Staff Training and details of course title and training provider**

Whole School	Designated Safeguarding Lead	Deputy Designated Safeguarding Lead
<p>All school staff complete on-line Child Protection training (<b>Awareness of Child Abuse &amp; Neglect or An Introduction to Safeguarding Children</b> – depending on post of staff member) provided by Bradford Children’s Safeguarding Board on a rolling programme.</p> <p>PREVENT Training given in school by Alina Khan on 04.02.15</p>	<p><b>Lucinda Fewlass</b>  <b>Awareness of Child Abuse and Neglect</b> – On-line BSCB - completed 16.12.14.  <b>Named Person Refresher Training</b> – Bradford Children’s Services –completed refresher course on 29.11.16.  <b>Safer Recruitment Training</b> – Education Bradford – completed 24.3.14  <b>WRAP (Workshop for raising awareness of Prevent) Train the Trainer</b> - course booked 9.2.17 Bradford Local Authority Prevent Workshop June 2016 Birmingham Headteachers’ Conference</p>	<p><b>Ann Winter</b>  <b>Awareness of Child Abuse and Neglect</b> – On-line BSCB - completed 11.12.14.  <b>Named Person Refresher Training</b> – Bradford Children’s Services – completed 14.10.14 and booked on Refresher course on 28.2.17  <b>Safer Recruitment Training</b> – Education Bradford – completed 24.3.14  <b>WRAP (Workshop for raising awareness of Prevent) Train the Trainer</b> - course booked 14.10.16 Bradford Local Authority</p>
		<p><b>Sarah Deighton</b>  <b>Awareness of Child Abuse and Neglect</b> – On-line BSCB - completed 17.12.14.  <b>Named Person Refresher Training</b> – Bradford Children’s Services – completed refresher course on 29.11.16.  <b>Safer Recruitment Training</b> – Education Bradford – completed 24.3.14</p>
		<p><b>Julie Elias-Winter</b>  <b>Awareness of Child Abuse and Neglect</b> – On-line BSCB - completed 18.01.15.  <b>Named Person Refresher Training</b> – Bradford Children’s Services – completed 29.02.16.</p>

Since 01 January 2010 it has been mandatory that any appointments of maintained school staff are made by a recruitment panel that includes at least one person who has been trained in Safer Recruitment. Ofsted will request evidence as part of their inspections that each recruitment panel meets this requirement.

Lucinda Fewlass and Ann Winter (Co-Headteachers) and  
 ..... (Academy Governor) and/or  
 Sarah Deighton Deputy Head

Sharon Giedrojt      Business Manager

The above named have undertaken training in Safer Recruitment training.

The DSL ensures that there is always cover for this role including arrangements during academy holidays as follows:  
Pastoral Team Leader and Deputy DSL (Julie Elias-Winter) is on a year-round contract and attends Social Services Case Reviews etc over holiday periods.

School Business Manager (Sharon Giedrojt) is on a year-round contract and can contact the DSL and Deputy DSLs during holiday periods.

Disclosures or information may be received from pupils, parents or other members of the public. The Academy recognises that those who disclose such information may do so with difficulty, having chosen carefully to whom they will speak. Accordingly all staff will handle disclosures with sensitivity.

The Pastoral Team have an open-door policy and provide access for all pupils across the school day and additionally from 8.00am and up to 4.30pm daily.

Pupils with communication difficulties are enabled to express themselves to a familiar member of staff with appropriate skills.

### **Allegations regarding person(s) working in or on behalf of academy provision (including volunteers)**

Detailed and accurate records will be made to include decisions, actions taken, and reasons for these. Records of all incidents and concerns about staff will be kept in order that historical patterns can be detected. All records will be retained securely in the individual staff record files. These are kept in the **locked** staff record filing cabinet, located in the Admin Office.

Whilst we acknowledge such allegations, (as all others), may be false, malicious or displaced, we also acknowledge they may be founded. It is, therefore, essential that all allegations are investigated properly and in line with agreed procedures.

**Contacts**

School Office : 01274 773003  
Lucinda Fewlass: 07958 036527  
Ann Winter: 07940 702372

**Advice and Support****PREVENT Team**

Area Prevention Managers: Alina Khan (01274 439384)  
BMDC Prevent Co-ordinator: Michael Churley (01274 432816)

**Advice and Referral**

Children's Social Care:

Emergency Duty Team (Golden Number): **01274 437500**  
Out of hours Emergency Team: **01274 431010**  
Police **101** (Ask for the Serious Crime Team in your area)

**Safeguarding Unit**

Safeguarding / Designated Officers for Managing Allegations (LADOs): Frank Hand 01274 434343

Customer Service Contact numbers for referral to Children's Social Care: 01274 437500

**Curriculum Support for Safeguarding**

The Academy is committed to ensuring there are opportunities in the academy curriculum, for example through the Personal, Social, Health Education (PSHE) curriculum and by providing an age-related, comprehensive curriculum, for pupils to be taught about aspects of safeguarding in order to develop the knowledge and skills they need to recognise and stay safe from abuse, including on-line safety

Parents /carers are invited to view any resources and discuss any concerns they have over any curriculum content within our PSHE curriculum provision. Arrangements can be made by contacting **Atika Mumtaz (Maria Pratt - during maternity leave)** PSHE leader in the first instance.

### **Methods of Support for Pupils and Parents**

The following information is made available to pupils:

Posters around school signposting pupils to NSPCC Childline,

Stonewall displays are around school. The Pastoral Team Leader has run sessions for Midday Activity Leaders on responding to issues of LGBT and prejudice - Spring Term 2016.

Visiting NSPCC Upper Key Stage 2 assembly on Safety and Abuse was held on 18.1.16

The Academy's arrangements for consulting with and listening to pupils are: Bubble Time; Pastoral Team Open Door 1:1 mentoring programmes with Pastoral Team members;

We make pupils aware of these arrangements through: assemblies; School Council Reps; Class Teacher Referrals; Bubble Time; Posters with an emphasis on visual communication more than written to assist pupils with communication difficulties and our New to English arrivals

PASS and parental questionnaires are conducted annually to raise and address issues.

### **Partnership with Parents**

The Academy shares a purpose with parents to keep children safe from harm and to have their welfare promoted.

Parent information on the use of IT devices is circulated at least bi-annually and supported sessions are scheduled for parents during school time in which the ICT team discusses the subject of social media sites and ensures parents are aware of the need to update of passwords etc.

The Barkerend Bugle is used to communicate information with parents and families re safeguarding including 'stranger danger' and hazards in the local area and citing useful websites etc.

Letters are issued directly to parents if incidents are reported locally e.g. on occasions when the Local Authority, other schools in the locality and/or police circulates warnings.

We encourage parents to discuss any concerns they may have with members of the Pastoral Team or members of the Senior Leadership Team.

The Child Protection Policy should be available publicly either via the academy website or by other means.

We make parents aware of our Policy through our Parent Forum and via the website.

### **Partnerships with other Agencies**

The Academy recognises that it is essential to establish positive and effective working relationships with other agencies. We have developed good relationships with the following agencies thus ensuring the promotion of a safe and supportive environment at Barkerend Academy;

- Police
- School Health Team
- District Council
- NSPCC ChildLine Schools' Service
- Children's Centres

- CAMHS
- Autism Service.
- Pedestrian Road Safety team working with every Key Stage assembly
- Cycling Proficiency run regularly at school for Key Stage 2 pupils.
- IMPS project at hospital for Upper Key Stage 2.

### **Pupil Information**

In order to keep children safe and provide appropriate care for them the Academy requires accurate and up to date information regarding names, contact details of those with parental responsibility, emergency contact details, persons authorised to collect child from school, any relevant court orders, care orders etc, CP Plan, contact details of agencies involved with family, GP details etc.

At Barkerend Academy information of this nature is recorded and stored on CPOMS.

The Academy will collate, store and agree access to this information.